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Approved For Release 2002/06/19 : CIA-RDP89-01114R000100080020-6

2 APR 1986

MEMORANDUM FOR: Deputy to the DCI for Resource Management
Deputy to the DCI for Collection Tasking
Deputy Director for Administration
Deputy Director, National Foreign Assessment
Deputy Director for Operations
Deputy Director for Science and Technology
Chairman, E Career Service

FROM: Harry E. Fitzwater
Director of Personnel
Policy, Planning, and Management

SUBJECT: Military Personnel Detailees

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1. One of my responsibilities is requesting and monitoring the administration of military personnel detailed to CIA elements, the Resource Management Staff and the Collection Tasking Staff.

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2. There have been instances in the past when various Agency officials have written directly to the Department of Defense or the individual armed services requesting military personnel to support Agency or Intelligence Community activities. Some of these requests have been returned to the Office of Personnel Policy, Planning, and Management (OPPPM) for proper submissions, thus delaying action. The Focal Point Officers and other officials in the Defense Department complex generally prefer to deal with one Agency element. With this in mind, I would appreciate your submitting requests to the military services through me. If you prefer that your own memorandum or letter go along, there is no objection. We will simply endorse, if appropriate, and process your request in an expeditious manner in accordance with long established procedures agreed to between this Agency and Defense.

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3. We have a set quota of officers/EM/civilians to be detailed to the CIA and the Community Staff established by formal agreement with the Department of Defense. If sufficient reasons exist to exceed the quota, special arrangements must be made and a written request submitted for additional billets. In short, I believe processing your requests through OPPPM will result in a more orderly way of doing business as well as ensuring that your requests are considered on a timely basis.

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4. Mr. [] Chief, Military Personnel Branch,
extension [] and his staff are available to assist your administrative
and/or personnel officers in providing the military services with appropriate
justification for your requests. []

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Harry E. Fitzwater

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